



Dear Recruiter, HR Manager, Hiring Manager:

SUBJECT: CAREER EVENT – FRIDAY, FEBRUARY 26, 2010 – 10am-2pm
Hosted by DeVry University
Location: Crystal City Campus, 2450 Crystal Drive, Arlington, VA 22202

Your organization and you are cordially invited to participate in our upcoming **CAREER EVENT** at DeVry University on Friday, February 26th. Come join us for a great afternoon of networking and an opportunity to match job seekers with employers!

The campus is convenient to Washington, D.C. and easily accessible via major arteries such as Jefferson Davis Highway (Route 1), Route 66, Shirley Highway (I-395) and Capital Beltway (I-495). The school is also served by the Virginia Railway Express and the Yellow & Blue Metro Lines (only 2 blocks walking distance for vendors and job seekers).

The Career Event will attract varied industries to include the federal government, DoD/federal contractors, corporate, private, non-profit, retail, sales.... both small and large businesses.

Job candidates will bring varied experience and skill levels. Highlights will include DeVry University and Keller Graduate School of Management students and alumni, and professionals from the engineering, IT, management, security, aviation, intelligence, telecommunications, network administration, warehouse or maintenance repair, electronics, clerical, retail, sales industries, and much more.

Many of the job candidates targeted to attend this special event will include DoD experienced job seekers plus transitioning military members seeking civilian positions. There will be a large number of resumes with Active Clearances to include Secret to Top Secret to Poly with many years of solid military-specific or DoD-related experience.

Please note that a large number of DeVry University and Keller Graduate School of Management students and alumni will be present and seeking networking opportunities, information on internships, and gathering information on entry and advanced level positions. DeVry University and Keller graduates have their Bachelor's and Master's degree in such areas as electronics and computer engineering technology, network and communications management, computer information systems management, game and simulation programming, health industry technology and management, business and project management, and much more.

Now is the time to make plans to attend and reserve your booth !

We hope to see you at this special event on Friday, February 26th. Mark your calendar today! We are confident that you will find this event to be productive for all involved. For more information, please call or email our office at anytime.

Sincerely,

Janet Giles
JobZone
540-775-4199
540-226-1473 Cellular
866-775-JOBS (5627)
540-775-8199 Facsimile
Janet.Giles@JobZoneOnline.com
www.JobZoneOnline.com



ATTENTION: RECRUITER, HR MANAGER, HIRING MANAGER

You and your organization are cordially invited to participate in our upcoming **CAREER EVENT** to be held at **DeVry University on Friday, February 26th**. Come join us for a great afternoon of networking and an opportunity to match job seekers with employers!

ARRIVAL TIME: 8:30 am – 9:30 am

LIGHT BREAKFAST SNACK & LUNCH ARE PROVIDED

CAREER EVENT: 10:00 am – 2:00 pm

CAREER FAIR: Friday, February 26, 2010
Registration Deadline: Friday, February 17, 2010 or maximum capacity.

***** Table will be confirmed upon receipt of both registration form and payment in full.*****

DIRECTIONS:

Directions will be emailed to all confirmed participants prior to the event.

Registration Cost:

Option 1

\$495 – 1 6' table with 2 chairs (2 reps)

Option 2

\$595 - 1 table in hallway area for display with access to classroom nearby.

(This is an opportunity for scheduling presentations, extra space to utilize for interviewing, screening applicants, or other recruitment needs. * Contact JobZone to reserve space. Remember space is limited.

NOTE: Fee includes food and beverage for two representatives.

There is a \$12 additional charge for additional representatives for catering purpose.

FEE IS NON-REFUNDABLE. Fee is due upon submission of registration. FEE is non-refundable even with cancellation.



CRYSTAL CITY CAREER EVENT REGISTRATION



CAREER EVENT

Hosted by



FRIDAY, FEBRUARY 26, 2010
1pm-4pm

Location: DeVry University - Crystal City Campus
2450 Crystal Drive, Arlington, VA 22202

OPTION 1 - BOOTH SPACE: 1 table 2 chairs

\$495 (incl 2 reps; extra \$12 for add'l)

OPTION 2 - BOOTH SPACE: 1 table in hallway f/display
with exclusive access to classroom for recruitment needs

\$595 (unlimited reps and additional JobZone marketing with company information included in various media, websites, e-mail blasts, and logo presentations on websites)

Check **Credit Card (AMX, MC, VISA)**

MAKE CHECK PAYABLE to JobZone, Mail to: POB 857, King George, VA 22485 (along with copy of completed registration form).
Contact JobZone if paying by credit card or visit the website to register and pay online.

Organization Name: _____

Address: Street _____ State _____ Zip _____

Type of business: _____

Point of Contact Name _____ Fax/Phone: _____

Email: _____ Website: _____

Contact Names (Recruiters attending):

NAME _____ Email / Phone No. _____

NAME _____ Email / Phone No. _____

NAME _____ Email / Phone No. _____

Do you have a display? YES NO TABLE OR FLOOR (CIRCLE)

Do you have specific requests ? [e.g. Do you have a location preference? Wall? Corner? Near a specific company?] Need classroom?

Describe your job opportunities. _____

[ATTACH SEPARATE SHEET IF NEEDED FOR JOB DESCRIPTION]

REGISTRATION

CRYSTAL CITY CAREER EVENT
FRIDAY, FEBRUARY 26, 2010

Complete registration form and return to JobZone to confirm your space, or visit the website to register and pay online.

Deadline – February 17th or maximum capacity.
Booth space is confirmed upon receipt of both registration form and payment.

For more info on Booth options, contact JobZone.

Fax - 540-775-8199 janet.giles@jobzoneonline.com
Phone - 540-775-4199 540-226-1473
Janet.Giles@JobZoneOnline.com

Note: FEE is non-refundable regardless of cancellation